



BEFORE THE DEPARTMENT
OF FINANCIAL INSTITUTIONS
STATE OF CALIFORNIA

File No. _____

Date: _____

to Engage in Business as a Premium Finance Agency

Name	Business or Occupation

The applicant who is making this filing, and to whom all requests and correspondence is to be directed is:

Name _____

Business Address _____

Telephone Number _____

GENERAL INSTRUCTIONS

The following information shall be furnished as exhibits on separate sheets. The reference to each exhibit should be shown in the space provided on this form. Please file the original application and a second copy, including all attachments.

1. Corporate Form.

- (a) Exhibit 1. A certificate of reservation of the proposed name to be obtained from the California Secretary of State pursuant to Government Code section 12199.
- (b) Exhibit 2. A draft of the proposed Articles of Incorporation (See Financial Code sections 18100, 18101, and 18581).
- (c) Exhibit 3. A draft of the proposed bylaws.

2. Management.

- (a) Exhibit 4. A listing of all incorporators and all proposed officers, directors, shareholders and managing personnel. Arrange in the following order with appropriate titles and/or designations:

NAME	INCORPOR- ATOR	OFFICER (Title)	DIRECTOR	SHARE- HOLDER	MANAGER

- (b) Exhibits __ to __. Interagency Biographical and Financial Report for each person listed above.
- (c) Exhibits __ to __. A stock purchase questionnaire (on Form DFI 1802) for each person, including corporate shareholder(s), listed in 2(a) above.
- (d) Exhibits __ to __. An affidavit of each person listed in 2(a) above, who will be active in the management and supervision of the premium finance agency, to the effect that he/she has read and is familiar with the Industrial Loan Law and the Commissioner's Rules relative to Insurance Premium Financing. (Refer to California Financial Code section 18000 et seq. and title 10 of the California Code of Regulations.)

3. Capitalization and Ownership

- (a) Exhibit ___. A schedule of the proposed capital structure of the applicant, including the amount of authorized capital and the number and par value of shares authorized. The schedule shall also include the number of shares to be sold initially, the sale price per share, and the total amount per share to be credited to paid-in surplus (if any). (Refer to Financial Code section 18582.)
- (b) Exhibit ___. If the applicant is to be owned in whole or in part by any corporation, partnership, or other business form, identify all affiliates, their ownership, location and nature of business. Also identify all officers and directors of these companies who are to be officers or directors of the applicant. An organizational chart of all subsidiaries and affiliates should also be filed.
- (c) Exhibit ___. A list giving the names of the prospective stockholders and the number of shares to be purchased by each.

4. Plan of Business

- (a) Exhibit ___. A detailed narrative statement of the applicant's proposed plan of business which should set forth both the business in which the applicant proposes to engage at the outset and its plan for the future, including information relating to any plans the applicant may have for the establishment of the branch offices. Full particulars should be given so that the Commissioner will be fully informed as to just what the applicant is to do and how it proposes to do it.
- (b) Exhibit ___. A statement as to whether or not there also shall be conducted on the premises any other business. If so, furnish full and complete details. (Refer to Financial Code section 18344.)
- (c) Exhibit ___. An estimate of the number and amount of premium financing loans expected to be made in each of the first twelve months of operations.
- (d) Exhibit ___. A statement as to how the applicant proposes to handle the insured's down payment and how it will meet the requirements of Financial Code sections 18592 and 18593.
- (e) Exhibit ___. A statement describing applicant's plans for issuing investment certificates. (Refer to Financial Code sections 18560 and 18596.)

5. Public Convenience and Advantage

[Refer to Financial Code sections 18116(b), 18116(c), and 18117(a)]

- (a) Exhibit ___. A statement defining the boundaries of the community to be served, or the specific group or groups of the public or insurance producers to be served. This commentary must include a description of how the applicant's business will be solicited – whether by mail, director contact, through insurance agents or brokers, or through insurance companies. Also state how and why the new applicant's services are needed in the community, and how the applicant's clients will benefit.
- (b) Exhibits __ to ___. Furnish relevant facts, statistics, or studies which applicant has used to arrive at its conclusion that the convenience and advantage of the public will be promoted by the establishment of the proposed insurance premium finance agency.

6. Customer Authorization of Disclosure

- (a) Exhibit ___. Customer Authorization of Disclosure of Financial Records. Complete attached Form DFI 1821 (3/02) in accordance with the instructions given on attached Form DFI 1820 (3/02).

All materials submitted in connection with the application will be considered public information, unless confidential

treatment is requested pursuant to section 250.10, title 10, California Code of Regulations, and the confidential treatment is confirmed in writing by this Department.

Applicants are aware of Labor Code section 3700, which requires every employer to be insured against liability for workman’s compensation.

Applicants understand that supplemental information submitted by them orally may not be considered a part of the application, unless it is confirmed in writing and incorporated into the application by reference.

Applicants understand that the Commissioner shall not approve the application, unless he/she shall ascertain to his/her satisfaction that all the requirements of Financial Code section 18117 have been met.

Each of the undersigned applicants certifies that he/she has read this application, including all documents incorporated therein by reference, that he/she knows the contents thereof, and that the statements therein are true and correct.

WHEREFORE, your applicants pray the application will be filed and that the Commissioner of Financial Institutions give his/her written consent to the proposed insurance premium finance agency as set forth herein.

By _____
(Applicant)

By _____
(Applicant)

By _____
(Applicant)

By _____
(Applicant)

By _____
(Applicant)

By _____
(Applicant)

Executed on _____, 20____, at _____, California.

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

(Signature of Declarant)

This is a sample format of an application under Financial Code Section 18115 for approval of an application for authority to engage in insurance premium finance business. This sample is provided only as an illustration of the format of an application. Refer to the requirements of Financial Code Sections 18115, *et seq.*

Notice to Individuals – Use of Information

The Commissioner of Financial Institutions (the "Commissioner") is authorized by the Financial Code to gather and maintain the information requested in the form you have accessed. If the form is submitted in connection with any application or other matter before the Commissioner, the requested information is deemed necessary to process that application or other matter pursuant to the Financial Code. If the requested information is not accurately and completely provided, the application may be denied, or the other matter may be resolved against your interests.

If the form requests you to provide your social security account number, please be advised that providing your social security account number is voluntary. Your social security account number will be used as an identifier, and may be used to verify information provided to the Department of Financial Institutions (the "Department"). Failure to provide your social security number may require the Department to use other methods to verify information, which may cause delays in processing this information and any related application or other matter. If the information you have provided to the Department cannot be verified, the Department may reject your filing and deny any related application or cause any other matter to be resolved against your interests. In addition, the Commissioner may request additional information or clarification of submitted information.

You may be required to provide your fingerprints in conjunction with submitting your personal information. If your fingerprints are required, the Department will provide you with the necessary instructions and, if applicable, the forms upon which your fingerprints may be submitted.

In processing the information you provide, the Department may cause a consumer credit report to be prepared in accordance with the provisions of Title 1.6, Part 4, Division Third of the Civil Code (commencing at Section 1785.1), or an investigative consumer report to be prepared in accordance with the provisions of Title 1.6A, Part 4, Division Third of the Civil Code (commencing at Section 1786), or the respective successor statutes.

The information you provide the Department will be held in confidence as required by the Information Practices Act (Civil Code Section 1798, et seq.). The Information Practices Act provides that the Department may share the information you provide with the Department of Insurance, the Department of Corporations, other federal and state financial institution regulators, law enforcement agencies, or any other governmental entity if the disclosure is required under state or federal law. In addition, the Department may share the information you provide with any such agency if the disclosure assists the agency in discharging its duties. Each individual has the right to review information maintained by the Department regarding him or herself, unless access to some or all of the information is exempt from disclosure by law. The official responsible for maintaining information gathered by the Department is as follows:

For all matters relating to credit unions;

Deputy Commissioner of Financial Institutions for the Division of Credit Unions,
Department of Financial Institutions, 300 South Spring Street, Suite 15513, Los Angeles,
California 90013-1204.

For all other matters;

Chief State Examiner, Department of Financial Institutions, 300 South Spring Street,
Suite 15513, Los Angeles, California 90013-1204.